



## **APPLICATION FOR OVERSEAS TVET GRANT**

### **APPLICANT CHECKLIST**

**Application Period: 15<sup>TH</sup> Nov - 31<sup>ST</sup> Jan annually**

- Completed Application Form     One passport size photograph     Completed Medical Form
- Personal Statement (included online)     Transcripts from all high school and post-secondary institutions
- Copies of any degrees or certificates achieved
- Proof of completion of work experience relevant to course (Post graduate applications only)
- Letter of Acceptance from college/university (provisional/unconditional) (if available at time of application)  
*Note: Unconditional offer must be produced prior to disbursement of funds*
- Correspondence from the institution regarding successful transfer of credits (if req'd)
- Official documentation from college/university stating specific costs per semester
- Degree Plan, outlining schedule of courses throughout programme
- Birth certificate and proof of having the Right to be Caymanian (notarized copies will suffice). If applicable, adoption papers are also required.     Proof of Domicile in the Cayman Islands
- Letter from parents' employer(s) verifying salary     Reference letter from parents' bank
- Letter from surety's employer, if over 21     Reference letter from surety's bank, if over 21
- 2 Character References:     Academic     Personal
- Applicant's cover letter, to be addressed to the Scholarship Secretariat, Ministry of Education, Employment & Gender Affairs, 3<sup>rd</sup> Fl., Government Administration Building, 133 Elgin Avenue, P.O. Box 2256, Grand Cayman, KYI-9000, CAYMAN ISLANDS

### **FOR OFFICIAL USE ONLY**

- Copy of Offer Letter
- Financial Statement for Surety
- Contact Details Form     Student Bond
- Authorisation of Release of Grades



## **ACADEMIC CRITERIA**

### **POST-SECONDARY STUDY for Technical/Vocational programmes**

- You must possess a minimum of
  - 5 higher level 'O' Level subject passes with 'A', 'B' or 'C' grades including Math and English Language
  - OR 3 higher level 'O' Level subject passes with 'A', 'B' or 'C' grades with 99 Foundation Math & English with 'A' or 'B' grades from UCCI or ICCI
  - OR a cumulative high school GPA of 2.75 or higher including Math & English Language passes with 'A', 'B' or 'C' grades
  - OR a cumulative GPA of 2.5 GPA in 1<sup>st</sup> year of study at UCCI or other Institution **WITH** professional or academic work in desired course of study.
- Mature Candidates will be reviewed on a case by case basis.

Please note that scholarship funding is not guaranteed, and the Education Council therefore reserves the following rights:

- to require all applicants to participate in a scholarship interview as part of the scholarship application process;
- to prioritise the award of scholarships by areas of study;
- to prioritise the award of scholarships by degree;
- to prioritise the award of scholarships based on the availability of funds as determined by Cabinet.

### **Technical/Vocational Study Programmes include:-**

Auto Mechanics	Plumbing Technology
Auto-Body Repair Technology	Marine Technology
Automotive Technology	Mechanical Engineering Technology
Aviation Mechanics	Motorcycle Technology
Building Construction Technology	Network/Software Engineering Technology
Chassis/Engine Repair Technology	Ophthalmology Technician
Computer Engineering Technology	Paramedic Technology
Computer Repair Technology	Massage Therapy
Cosmetology	Phlebotomy
Cytology Technician	Quantity Survey Technician
Dental Hygiene	Radiography Technician
Diesel Engineering Technology	Refrigeration/Air-Conditioning Technology
Electrical Engineering Technology	Sonography Technician
Histology Technician	Veterinary Technology



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CAYMAN ISLANDS GOVERNMENT



Government Administration Building Box 108  
133 Elgin Avenue Grand Cayman KY1-9000  
CAYMAN ISLANDS  
t. (345) 244 2417 f. (345) 949 9343  
www.education.gov.ky

*It is the responsibility of the applicant to supply and upload all required documentation noted on the 1<sup>st</sup> page and to complete the online application programme featured on the Scholarships Website.  
Failure to complete the online application will result in your application not being processed.  
Website: [www.education.gov.ky/scholarships](http://www.education.gov.ky/scholarships)*

**Section I: APPLICANT DETAILS**

Programme Type:  TVET Certificate/Diploma  TVET Associates

Name of Applicant: \_\_\_\_\_  
(last/family) (first) (middle)

Date of Birth: \_\_\_\_\_ Marital Status: \_\_\_\_\_  
(dd/mm/yyyy)

Local Mailing Address: \_\_\_\_\_  
Local Postal Code: \_\_\_\_\_ Email Address: \_\_\_\_\_  
Local Telephone: \_\_\_\_\_ Alternate Telephone: \_\_\_\_\_  
Local Physical Address: \_\_\_\_\_

Overseas Mailing Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Overseas Telephone: \_\_\_\_\_ Alternate Telephone: \_\_\_\_\_  
Email Address (if different from above): \_\_\_\_\_

**OFFICIAL USE ONLY**

Date of Application Submission: \_\_\_\_\_ Confirmation Receipt Sent: \_\_\_\_\_ Date: \_\_\_\_\_  
Date of Interview: \_\_\_\_\_ Panel Recommendation: \_\_\_\_\_  
Panel Comments: \_\_\_\_\_  
\_\_\_\_\_  
Date of Council Review : \_\_\_\_\_  
Council Decision: \_\_\_\_\_  
Council Comments: \_\_\_\_\_  
Decision Notification Letter Sent: \_\_\_\_\_ Date: \_\_\_\_\_  
Programme available locally: \_\_\_\_\_  
Is the institution: accredited?: \_\_\_\_\_ competitive?: \_\_\_\_\_ better than competitive?: \_\_\_\_\_  
Is the programme accredited? : \_\_\_\_\_



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**Section 2: INSTITUTION AND PROGRAMME OF STUDY**

(If you have applied to more than one institution, please complete a Section 2 form on each university)

Name of Institution: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Website Address: \_\_\_\_\_

Proposed Start Date: \_\_\_\_\_ Estimated Graduation Date: \_\_\_\_\_

Proposed Major: \_\_\_\_\_ Minor: \_\_\_\_\_

Total length of Programme: \_\_\_\_\_

Number of Semesters Completed (if any): \_\_\_\_\_

Graduation Requirements: \_\_\_\_\_

If, it is **US** Institution the minimum accreditation rating is **Regional**

Please name the Accrediting Body: \_\_\_\_\_

Ranking of University (i.e. competitive, highly competitive etc): \_\_\_\_\_

Total Programme Cost: \_\_\_\_\_

**(\*Please complete the University Cost Excel Spread sheet and attach official university documentation to verify the amounts.)**

How do you intend to cover remaining costs not covered under scholarship? Or how do you intend to cover costs if scholarship application is not successful?

\_\_\_\_\_

\_\_\_\_\_

Have you submitted application for private sector scholarship funding: YES / NO

**(\* If yes, please give details of where applications have been submitted to. Award letter copies will have to be provided to the Secretariat once received )**

\_\_\_\_\_

\_\_\_\_\_



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**Section 3: EDUCATIONAL BACKGROUND**

**SECONDARY SCHOOLS(high schools)**

NAME OF SCHOOL	SCHOOL MAILING ADDRESS	SCHOOL TELEPHONE	DATES ATTENDED

**SECONDARY SCHOOLS EXAMINATION RESULTS (CXC/GCSE/IGCSE/WJEC)**

EXAMINATION	SUBJECT	GRADE	DATES

**POST-SECONDARY SCHOOLS (A levels/BTEC/CAPE/CIFEC)**

NAME OF SCHOOL	SCHOOL MAILING ADDRESS	SCHOOL TELEPHONE	DATES ATTENDED

**POST-SECONDARY SCHOOLS EXAMINATION RESULTS**

EXAMINATION	SUBJECT	GRADE	DATES

GPA/SAT/ACT/IB/AP results are recorded on following page



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**TERTIARY INSTITUTIONS (Undergrad Studies)**

NAME OF INSTITUTION	SCHOOL MAILING ADDRESS	SCHOOL TELEPHONE	DATES ATTENDED

**GPA RESULTS (most recent, should be from last school attended)**

Year: \_\_\_\_\_ Semester : \_\_\_\_\_ Semester GPA: \_\_\_\_\_ Cumulative GPA: \_\_\_\_\_

**SAT SCORES**

Year Taken: \_\_\_\_\_ Critical Reading: \_\_\_\_\_ Math: \_\_\_\_\_ SWE: \_\_\_\_\_ Total: \_\_\_\_\_  
 Year Taken: \_\_\_\_\_ Critical Reading: \_\_\_\_\_ Math: \_\_\_\_\_ SWE: \_\_\_\_\_ Total: \_\_\_\_\_

**ACT SCORES**

Year Taken: \_\_\_\_\_ Score: \_\_\_\_\_

**Advanced Placement (AP):** Year Taken: \_\_\_\_\_ Date of Completion: \_\_\_\_\_

AP Scores: \_\_\_\_\_

**International Baccalaureate (IB)** Year Taken: \_\_\_\_\_ Date of Completion: \_\_\_\_\_

IB Scores: \_\_\_\_\_

\*Please note that original transcripts, official SAT scores, certified copies of diplomas or certificates verifying the information stated, must be attached to this application.

**Extracurricular activities/community service/awards received:** \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**UNDER GRADUATE DEGREES IN PROGRESS/COMPLETED:**

Under Graduate Degree in progress or completed: \_\_\_\_\_

Area of Study: \_\_\_\_\_ Final Cum GPA: \_\_\_\_\_ Class (UK): \_\_\_\_\_

\*\*\*\*\*

\_\_\_\_\_  
**Signature of Applicant**

\_\_\_\_\_  
**Date**





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**CHARACTER REFERENCE (Confidential)**

(To be completed by someone who's known the applicant for at least one year and is not an immediate family member)

**Name of Applicant:** \_\_\_\_\_

**Proposed Course of Study:** \_\_\_\_\_

**Name of Referrer:** \_\_\_\_\_

**Referrer Mailing Address:** \_\_\_\_\_

**Referrer Telephone: (work)** \_\_\_\_\_ **(mobile)** \_\_\_\_\_

How long have you known the applicant? \_\_\_\_\_

What is your relationship to the applicant? \_\_\_\_\_

Please give your assessment of this applicant's likelihood for success in the program applied for.

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

To your knowledge, how does the applicant typically handle challenging situations?

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Please comment on any other personal or general characteristics of this applicant.

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date

\*This reference can be submitted online or by email directly to the:

**Email: [scholarships@gov.ky](mailto:scholarships@gov.ky)**  
**The Scholarship Secretariat**  
**C/o Ministry of Education, Employment & Gender Affairs**  
**Govt. Admin. Bldg. Box 108**  
**113 Elgin Avenue,**  
**Grand Cayman, KYI-9000 CAYMAN ISLANDS**





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**ACADEMIC REFERENCE (Confidential)**

(To be completed by someone who's known the applicant for at least one year and is not an immediate family member)

**Name of Applicant:** \_\_\_\_\_

**Proposed Course of Study:** \_\_\_\_\_

**Name of Referrer:** \_\_\_\_\_

**Referrer Mailing Address:** \_\_\_\_\_

**Referrer Telephone: (work)** \_\_\_\_\_ **(mobile)** \_\_\_\_\_

How long have you known the applicant? \_\_\_\_\_

What is your relationship to the applicant? \_\_\_\_\_

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To your knowledge, how does the applicant typically handle challenging situations?

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 \_\_\_\_\_  
 \_\_\_\_\_

Please comment on any other personal or general characteristics of this applicant.

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date

\*This reference can be submitted online or by email directly to the:

**Email: [scholarships@gov.ky](mailto:scholarships@gov.ky)**  
**The Scholarship Secretariat**  
**C/o Ministry of Education, Employment & Gender Affairs**  
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