



CHECKLIST FOR APPLICATION FOR OVERSEAS SCHOLARSHIPS

Documents checklist for upload

Application Period: 15TH Nov – 31ST Jan annually

Stage 1: Demographic Information

- Recent full face photo
- Birth certificate
- Proof of having the Right to be Caymanian. *If applicable, adoption papers are also required. (Caymanian Status letter, Acknowledgement Letter, or copy of Caymanian parent birth certificate)*
- Proof of Domicile in the Cayman Islands *(can be shown by academic transcript or letter from school/employer)*
- Academic reference *
- Personal reference *
- Applicant's cover letter, to be addressed to **The Scholarship Secretariat, Ministry of Education, Youth, Sport, Agriculture and Lands, 2nd Fl., Government Administration Building, 133 Elgin Avenue, P.O. Box 108, Grand Cayman, KY1-9000, CAYMAN ISLANDS**
- Completed, signed and dated Overseas Application Form and Declaration of Accuracy *

Stage 2: Personal Statement

- Personal Statement *(completed online)*

Stage 3: Academic Details

- Transcripts from high school, post-secondary and tertiary institutions *(as applicable)*
- Copies of all degrees or certificates achieved *(including external examinations)*
- Proof of completion of work experience relevant to course *(Post graduate applications only)*

Stage 4: Institution and Programme Details

- Letter of acceptance or evidence of application from college/university (provisional/unconditional).
Note: *Unconditional acceptance letter must be produced prior to 1st disbursement of funds*
- Degree Plan, outlining schedule of courses throughout programme of study
- Correspondence from the institution regarding successful transfer of credits *(if required)*
- Official documentation from college/university stating specific costs per semester
- University costs spreadsheet *

Stage 5: Financial Details and Means Testing

- Employment letters from parent(s)/guardian(s) verifying salary *
- Signed and dated Means Purpose and Supporting Information Statement by each parent/guardian *

* These blank forms have to be downloaded from www.education.gov.ky/scholarships